

BASE SYSTEM ADMINISTRATION & SECURITY MANAGEMENT

KaiZenHR Enterprise Base System Administration & Security Module comprises of two key components. The first component provides a centralized source of coding management across all modules, whilst the second component, supports the full administration of security management. Security plays a pivotal role in any application, especially so for Human Capital due to the confidential and sensitive nature of employee data. However, every client will require flexibility in determining each user's security profile to limit access to certain information. This is achieved effortlessly in KaiZenHR Enterprise HCMS by setting authentication procedures and assigning access rights to application objects such as screens and reports for every employee or groups of employees.

User Id	User Name	Person Id	Name	Pwd Expiry	Force

Form view | Terminals | Grid View

User ID : SUPERVISOR Created : 30/08/2007 11:26:41

User Name : SUPERVISOR

Person Id : 9999000001 Chan Wai Moi

Policy Id : KZCSDEF KaiZenHR C/S Users Default

Access Level : 1 Maximum Session : 0 Disabled :

Valid From : 30/08/2007 Valid Until : 01/01/3000

First Login Expiry Start Date : 30/08/2007 11:26:41 Now First Login Expiry Days : -1

Long Inactivity Expiry Start Date : 30/08/2007 11:26:41 Now Long Inactivity Expiry Days : -1

Last Access Date : 11/06/2012 07:57:22 Pending Session : 12 Clear

Password was Changed : 21/08/2008 09:21:33 Password Expiry Days : 0 Force Change :

First Last Prior New Add Modify Delete Exit

NS20140 SUPERVISOR IMDAVOPR Browse

Some key features of the module includes:-

- Supports **user definable set of codes** to be used across all modules e.g. Companies, Division, Department, Section, Unit, Position, Grade, Employment Type, GL Linkage Code, Common and Special Holiday Groups, Nationality, Race, Religion and etc.
- Supports **multi company environments** where tracking and management of employee transfers / movement across subsidiaries / departments is easily achieved.
- Provides up to **7 levels or organization hierarchical structure** in reporting and analysis for decision making purposes.
- Supports comprehensive employee, spouse, family and reference numbers information.
- Provides a **powerful employee search engine** which permits the retrieval of employee information based on single / multiple filtering conditions utilizing all fields available in the table – employee no, employee name, designation, job grade, date join, date confirmed, salary range, department and etc.
- Supports user development of **additional fields** for storing of user definable employee information without requiring further customization.
- Configuration of **user authentication** procedure.
- Provides mapping of **Object Access Rights** for all authorized users.
- Provides an **audit trail** of every transaction with date and time stamping.
- Protects your data from being accessed at both **application and database levels**, where users are not able to use any third party tool to open / access the Database directly. This is one of KaiZenHR Enterprise's key differentiators which ensures the security of your data at the highest level.